

Land Bank
August 15th, 2019
1:00 p.m.

Board Members Present: Steve Groat, Karen Ambroz, Amber Roberts, Chuck Verkey, Ken Miller, Laurie Crane, Brian Pincelli

Also in Attendance: Mark Humbert

Excused: Sandy Pagano

8/1/19 Minutes:

Ms. Roberts motioned to accept the minutes, seconded by Mr. Miller. Passed.

8/15/19 Agenda:

Mrs. Crane motioned to accept the agenda as presented, seconded by Ms. Roberts. Passed.

Treasurer's Report:

There is approximately \$480,000 in the account. An invoice was received from Cole Income Tax in the amount of \$64.88. Insurance to add additional properties to general liability will cost \$2466.00. Ms. Roberts motioned to pay the invoices received, seconded by Mrs. Crane. After roll call everyone was in favor and the motion was passed unanimously.

Ms. Roberts motioned to accept the Treasurer's Report as presented, seconded by Mr. Verkey. Passed.

The audit is complete and ready to send to the state. A registration number will need to be obtained in order to complete the process. Ms. Roberts motioned to approve the filing of the 2018 taxes, seconded by Mrs. Crane. Passed.

CDBG:

Mrs. Crane motioned to present formal copies of minutes and a resolution to set up the checking account for the deposit of CDBG funds with Lyons National Bank, with signatories of Cassandra Pagano, Jon Verkey and Karen Ambroz, seconded by Ms. Roberts. Passed.

Director's Report:

- Accounting Software & Financial Support: Mr. Verkey motioned to purchase QuickBooks Financial Software, not to exceed \$300.00, seconded by Ms. Roberts. After roll call all were in favor and the motion was passed unanimously. The Board agreed that if an upgrade was necessary it would be revisited at a later date.
- Enterprise: Mr. Pincelli motioned to enter into a contractual agreement with Enterprise, seconded by Mrs. Ambroz. Passed.
- Engineering/LiRo: Mr. Humbert explained that the firm will manage the contractor and do the air testing, a performance survey will also be conducted to help with the write up of the bid. LiRo was asked to provide an estimate on phase one properties.
- Mowing: Properties are being mowed, if they are able to at this point in the season.
- Rose Property: Mr. Humbert explained that attempts to meet with Mr. Watson for a walk through of the property did not occur. The Board agreed to contact Mr. Watson one more time for a walk through. If Mr. Watson does not comply to meet, Mr. Humbert will contact Attorney Morrell to pursue the eviction process at the Gray St., North Rose location.
- Property Purchase Applications:
 - Mr. Verkey motioned to counter offer with \$8000.00 and comply with all criteria required on the application for the 9643 Route 31, W property in the Town of Galen. Ms. Roberts second. After roll call all were in favor and the motion was passed unanimously.

Mr. Groat left the meeting at 2:10 p.m.

- 614 Frey Rd., Macedon: The applicant interested in the property would like to expand her landscaping business. The application was not complete and the offer received was low compared to the value of the land location.
- 8211 & 8195 Limekiln Rd., Sodus: The applicant lives around the corner from both properties. He was interested in buying at the auction before they were pulled for the land bank. The application is near complete, they are connecting properties. The Board agreed that his application needs to be completed and the offer on both properties was low.

Committee Reports:

No committee reports were received.

Mr. Verkey motioned to adjourn at 2:28 p.m. seconded by Mr. Miller.

The next meeting of the Wayne County Regional Land Bank, Corp is scheduled for September 19th, 2019 at 1 p.m. at the 9 Pearl St. 2nd Floor Conference Room location.

Respectfully submitted,

Kelley Loveless